

## Procedure for Class VI or Private Road Waiver

- 1. Application packet will contain:
  - a. The Application to Build
  - b. The Agreement and Release
  - c. The Road Upgrade Agreement
  - d. Copy of the Class VI/Private Road Policy
  - . The applicant will fill out the application and the agreement and turn in to the Town.
- 3. The Road Agent will coordinate with the Fire Department, Police Department, Building Inspector and applicant for a site visit.
- 4. Comments will be added to the appropriate areas of the application.
- 5. The Road Agent will coordinate with the applicant for any required upgrades which will be listed on the "Road Upgrade Agreement".
- 6. The completed packet will be forwarded to the Planning Board.
- 7. The Board of Selectmen will review the packet and make a decision to sign.