

Administrative Assistant

From: Ken Folsom
Sent: Wednesday, August 28, 2024 9:44 AM
To: Administrative Assistant
Subject: FW: Town Hall Window Thermal Inserts (WindowDressers)

Could you add this to the agenda for the 9th under Old Business.

Thank you

Ken Folsom
Town Administrator
PO Box 500
Canterbury, NH 03224
603-783-9955 Ext. 2

kfolsom@canterburynh.gov

Effective June 17, 2022 my email address has changed to kfolsom@canterburynh.gov

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From: Jeff Beltramo <jbeltramo66@gmail.com>
Sent: Monday, August 26, 2024 11:05 AM
To: Beth Blair <bblair@canterburynh.gov>; Scott Doherty <sdoherly@canterburynh.gov>; Kent Ruesswick <kruesswick@canterburynh.gov>
Cc: Ken Folsom <kfolsom@canterburynh.gov>
Subject: Town Hall Window Thermal Inserts (WindowDressers)

I met with Beth Blair this weekend to measure the Old Town Hall windows for thermal inserts from WindowDressers. Windows measured were the 10 windows in the main hall and the 2 windows in the storage room.

Total cost for the 12 windows: \$662.59 for pine finish or \$870.01 for White paint finish.

We also reviewed and discussed the status of blinds in all windows (none in storage room). The current location of all blinds is right at the bare minimum to provide clearance for the insert. At least 2 of them would need to be moved, but all could benefit from a bit more clearance. If you wish to procure new ones, the current blinds have a measured width of 31.5 inches and window height is about 64 inches

Please let me know if you would like the pine or white finish and how you would like to proceed? If necessary, I can provide an invoice. Payment is best by check made out to WindowDressers. If necessary, I can present these findings at next BOS meeting. I do need to have payment by end of September to ensure order is submitted on time.

Thanks,

Jeff Beltramo

jbeltramo66@gmail.com